

**FRANKLIN TRANSIT AUTHORITY
MINUTES OF BOARD MEETING
Thursday, September 18, 2014 – 3:30 pm**

The Franklin Transit Authority met on Thursday, September 18, 2014 at 3:30 pm
708 Columbia Ave. Franklin, TN

Members present

Preston Elliott, Chairman
Pearl Bransford
Nancy Fletcher-Blume
Bob Horner
Dale Thomas
Ramon Cisneros

Others Present

Debbie Henry, The TMA Group
Kelly Bair, The TMA Group
Laing McCullough, The TMA Group
Stanton Higgs, The TMA Group
Kristin Corn, City of Franklin
Elizabeth Howe, Varallo Public Relations

1. Call to Order

Vice Chairman Dale Thomas called the meeting to order.

2. Roll Call/Confirm Quorum

Vice Chairman Dale Thomas confirmed that there was a quorum.

3. Public Comments

This portion of the agenda is for members of the public to directly address the FTA on any items not on the agenda and within the jurisdiction of the Authority. Comments are limited to three minutes per speaker. The Authority will hear all communication but will not take any action on items that are not on the Agenda.

CONSENT CALENDAR

4. Minutes of July 30, 2014 Regular Meeting Minutes (ITEM #4)
Vice Chairman Dale Thomas called to approve the minutes of the July 30, 2014 regular meeting. Ms. Pearl Bransford motioned, Mr. Ramon Cisneros seconded the motion. Motion carried unanimously.

OLD BUSINESS

5. Year-to-Date Financial Statement and Summary (ITEM #5)

Ms. Henry presented the year end June 30, 2014 financial statements to the Authority, noting that revenues were exceeded for the year, and the City of Franklin funded \$38,195 less than budgeted. Final revenue numbers for the year show 64% grants, 28% City of Franklin, 8% fares. Vice Chairman Dale Thomas called for acceptance of the financial report. *Ms. Nancy Fletcher-Blume motioned, Mr. Bob Horner seconded the motion. Motion carried unanimously.*

6. Transit Report (ITEM #6)

Ms. Henry reported the ridership. Fare Box Revenues continues to rise with ridership, and Transit has experienced a significant increase in ridership 2013 over 2014. Work trips continue to grow and ridership numbers have been consistent all year. There has been a shift in rider demographic, which has reflected the increase in ridership. Vice Chairman Dale Thomas called for acceptance of the transit report. *Ms. Nancy Fletcher-Blume motioned, Mr. Bob Horner seconded the motion. Motion carried unanimously.*

NEW BUSINESS

7. Acknowledgement of Updated Priority Service Policies and Procedures (BAI 09-18-14-7)

Ms. Henry presented the updated policies and procedures as the last requirement for the triennial review regarding ADA. Discussion was had on TODD service covering ADA requirements fully. Chairman Preston Elliott called for acceptance of the contract. *Mr. Dale Thomas motioned, Mr. Ramon Cisneros seconded the motion. Motion carried unanimously.*

8. Consideration of Contract Amendment between Franklin Transit Authority and Varallo Public Relations (BAI 09-18-14-8)

Ms. Henry presented an amendment to extend the contract between Franklin Transit and Varallo Public Relations. The original contract was from November 2011-November 2014, with the opportunity for two extensions at one year each. There is no change in the financial aspect. Chairman Preston Elliott called for acceptance of the contract. *Ms. Pearl Bransford motioned, Mr. Bob Horner seconded the motion. Motion carried unanimously.*

9. Multimodal Transportation Study Activity Update

Ms. Henry updated the Authority on the Multimodal Study being performed by TranSystems. One site visit has been completed, with stakeholders being interviewed. Public meetings will be held in the upcoming months.

OTHER BUSINESS

10. Executive Director's Report

Ms. Henry thanked the Authority members that attended the successful TPTA meeting in July. With school being back in session, interest in the Girl Scout patch has resumed, with lots of tours of the bus and building.

10. Adjourn

Preston Elliott, Chairman