

**FRANKLIN TRANSIT AUTHORITY
MINUTES OF BOARD MEETING
Thursday, November 20, 2014 – 3:30 pm**

The Franklin Transit Authority met on Thursday, November 20, 2014 at 3:30 pm
708 Columbia Ave. Franklin, TN

Members present

Preston Elliott, Chairman
Pearl Bransford
Nancy Fletcher-Blume
Bob Horner
Dale Thomas

Others Present

Debbie Henry, The TMA Group
Kelly Bair, The TMA Group
Laing McCullough, The TMA Group
Stanton Higgs, The TMA Group
Diane Thorne, The TMA Group
Kristin Corn, City of Franklin
Abby Gambill, City of Franklin
Gina Trimarco, TranSystems
Elizabeth Howe, Varallo Public Relations

1. Call to Order

Chairman Preston Elliott called the meeting to order.

2. Roll Call/Confirm Quorum

Chairman Preston Elliott confirmed that there was a quorum.

3. Public Comments

This portion of the agenda is for members of the public to directly address the FTA on any items not on the agenda and within the jurisdiction of the Authority. Comments are limited to three minutes per speaker. The Authority will hear all communication but will not take any action on items that are not on the Agenda.

CONSENT CALENDAR

4. Minutes of September 18, 2014 Regular Meeting Minutes (ITEM #4)
Chairman Preston Elliott called to approve the minutes of the September 18, 2014 regular meeting. Ms. Pearl Bransford motioned, Mr. Dale Thomas seconded the motion. Motion carried unanimously.

OLD BUSINESS

5. Year-to-Date Financial Statement and Summary (ITEM #5)

Ms. Henry presented the year end September 30, 2014 financial statements to the Authority, noting the numbers are trending well, with employer taxes and benefits being high due to two holidays this period. Chairman Preston Elliott called for acceptance of the financial report. *Mr. Dale Thomas motioned, Mr. Hays Waldrop seconded the motion. Motion carried unanimously.*

6. Transit Report (ITEM #6)

Ms. Henry reported the ridership. Fare Box Revenues continues to rise with ridership, and Transit has experienced a significant increase in ridership 2013 over 2014. Work trips continue to grow and ridership numbers have been consistent all year. There has been a 29% increase in ridership September 2013 vs. September 2014. Chairman Preston Elliott called for acceptance

of the transit report. *Mr. Dale Thomas motioned, Mr. Hays Waldrop seconded the motion. Motion carried unanimously.*

NEW BUSINESS

7. Acknowledgement of Contract between TDOT and Franklin Transit Authority (BAI 11-20-14-7)
Annual Operating Support Funds FY 2015.

Ms. Henry presented the contract, which has been received yearly to cover operating portion of 5307 capital funds. This year's amount is \$249,600. Chairman Preston Elliott called for acceptance of the contract. *Ms. Pearl Bransford motioned, Mr. Dale Thomas seconded the motion. Motion carried unanimously.*

8. Consideration of Development of Updated DBE Policy (BAI 11-20-14-8)

Ms. Henry presented for consideration an updated DBE policy. The current policy was approved in 2005, with amendments to update the DBE goal every three years. There have been updates to Federal Transit Administration laws, which require a change in Franklin Transit's DBE policy. Chairman Preston Elliott called for acceptance of the contract. *Mr. Bob Horner motioned, Mr. Dale Thomas seconded the motion. Motion carried unanimously.*

9. Multimodal Transportation Study Activity Update

Ms. Henry introduced Gina Trimarco with TranSystems. Ms. Trimarco presented a PowerPoint on the Multimodal study. Studying existing and future conditions, and determining a purpose and need have been completed. The study is currently looking at service options, and a public meeting to be scheduled in January 2015. Options were presented to the Authority on what future routes and the service area may look like going forward.

OTHER BUSINESS

10. Executive Director's Report

Ms. Henry presented final Pumkinfest ridership numbers of 2,700 rides, and Sesquicentennial ridership numbers of 1,350. In addition, Stop, Hop, and Shop will start the first Saturday of December, and run 10-5 every Saturday in December from the Factory to Downtown Franklin.

10. Adjourn

Preston Elliott, Chairman