

**FRANKLIN TRANSIT AUTHORITY
MINUTES OF BOARD MEETING
Thursday, May 15, 2014 – 3:30 pm**

The Franklin Transit Authority met on Thursday, May 15, 2014 at 3:30 pm
708 Columbia Ave. Franklin, TN

Members present

Dale Thomas, Vice Chairman
Pearl Bransford
Nancy Fletcher-Blume
Bob Horner
Hays Waldrop

Others Present

Debbie Henry, The TMA Group
Kelly Bair, The TMA Group
Laing McCullough, The TMA Group
Diane Thorne, The TMA Group
Abby Gambill, City of Franklin
Kristin Corn, City of Franklin

1. Call to Order

Vice Chairman Dale Thomas called the meeting to order.

2. Roll Call/Confirm Quorum

Vice Chairman Dale Thomas confirmed that there was a quorum.

3. Public Comments

This portion of the agenda is for members of the public to directly address the FTA on any items not on the agenda and within the jurisdiction of the Authority. Comments are limited to three minutes per speaker. The Authority will hear all communication but will not take any action on items that are not on the Agenda.

CONSENT CALENDAR

4. Minutes of April 17, 2014 Regular Meeting Minutes (ITEM #4)
Vice Chairman Dale Thomas called to approve the minutes of the April 17, 2014 regular meeting; Mr. Bob Horner motioned, Mr. Hays Waldrop seconded the motion. Motion carried unanimously.

OLD BUSINESS

5. Year-to-Date Financial Statement and Summary (ITEM #5)

Ms. Henry presented the year to date March 31, 2014 financial statements to the Authority, noting that revenues are tracking ahead of projections, especially fares. In addition, grant monies have been billed, but not received yet. Vice Chairman Dale Thomas called for acceptance of the financial report. *Ms. Pearl Bransford motioned, Mr. Bob Horner seconded the motion. Motion carried unanimously.*

6. Transit Report (ITEM #6)

Ms. Henry reported the ridership. Fare Box Revenues continues to rise with ridership, and Transit has experienced a significant increase in ridership March 13 over March 14, with a 19% increase. Vice Chairman Dale Thomas called for acceptance of the transit report. *Ms. Pearl Bransford motioned, Mr. Bob Horner seconded the motion. Motion carried unanimously.*

NEW BUSINESS

7. Consideration of Updated Title VI Policy

(BAI 05-15-14-7)

Ms. Henry presented the updated Title VI Policy, which the Authority recommended staff develop at March 27, 2014 meeting. This update is required every 3 years by Federal Transit Administration. *Mr. Hays Waldrop motioned, Ms. Nancy Fletcher-Blume seconded the motion. Motion carried unanimously.*

OTHER BUSINESS

8. Executive Director's Report

Ms. Henry informed the Authority of the annual Tweens & Teens promotion, starting May 23-August 8. The Girl Scout publication was passed around, an article on Franklin Transit's patch was discussed. Transit on Demand was discussed, with over 100 trips a day being averaged Monday-Friday. In addition, TPTA Strategic Planning session will be held in Franklin July 22-24, with some help from Franklin Transit.

9. Transit Contract Discussion

Abby Gambill distributed a copy of the TMA Group's submitted proposal. The TMA Group was the only proposer. There was discussion about the proposal and how it compared to the 2009 submittal from the TMA Group from a financial standpoint.

Ms. Gambill relayed that the options were to accept the proposal or reject the proposal and rebid. Discussion ensued about the timing of the end of the current contract and the beginning of the next one. Ms. Corn relayed that the contract would still have to be negotiated and finalized and that that would still have to come back to the FTA board for its approval. After further discussion, Mr. Horner made a motion to accept the proposal. Ms. Fletcher-Blume seconded. The vote was unanimous. Mr. Thomas then moved to request that City staff begin the process of negotiation of the contract between the FTA and TMA Group. Alderman Bransford seconded. The vote was unanimous.

10. Adjourn

Preston Elliott, Chairman