

**FRANKLIN TRANSIT AUTHORITY
MINUTES OF BOARD MEETING
Thursday, March 26, 2015 – 3:30 pm**

The Franklin Transit Authority met on Thursday, March 26, 2015 at 3:30 pm
708 Columbia Ave. Franklin, TN

Members present

Preston Elliott, Chairman
Pearl Bransford
Nancy Fletcher-Blume
Bob Horner
Dale Thomas
Ramon Cisneros

Others Present

Debbie Henry, The TMA Group
Kelly Bair, The TMA Group
Laing McCullough, The TMA Group
Diane Thorne, The TMA Group
Eric Howell, The TMA Group
Kristin Corn, City of Franklin
Abby Gambill, City of Franklin
Deb Varallo, Varallo Public Relations

1. Call to Order

Chairman Preston Elliott called the meeting to order.

2. Roll Call/Confirm Quorum

Chairman Preston Elliott confirmed that there was a quorum.

3. Public Comments

This portion of the agenda is for members of the public to directly address the FTA on any items not on the agenda and within the jurisdiction of the Authority. Comments are limited to three minutes per speaker. The Authority will hear all communication but will not take any action on items that are not on the Agenda.

Ms. Henry introduced Eric Howell, an intern with The TMA Group.

CONSENT CALENDAR

4. Minutes of November 20, 2014 Regular Meeting Minutes (ITEM #4)

Chairman Preston Elliott called to approve the minutes of the November 20, 2014 regular meeting. Ms. Pearl Bransford motioned, Mr. Dale Thomas seconded the motion. Motion carried unanimously.

OLD BUSINESS

5. Year-to-Date Financial Statement and Summary (ITEM #5)

Ms. Henry presented the year to date February 28, 2015 financial statements to the Authority, noting fares are ahead of projections, with salaries and benefits being high due to two long term illnesses. Further discussion was had on overtime. Chairman Preston Elliott called for acceptance of the financial report. *Ms. Nancy Fletcher-Blume motioned, Mr. Dale Thomas seconded the motion. Motion carried unanimously.*

6. Transit Report (ITEM #6)

Ms. Henry reported the ridership. While February ridership was low due to extreme weather, fare box revenues continue to rise, and Transit has experienced a significant increase in ridership 2013 over 2014. Work trips continue to grow and ridership numbers have been consistent all

year. Chairman Preston Elliott called for acceptance of the transit report. *Ms. Nancy Fletcher-Blume motioned, Mr. Dale Thomas seconded the motion. Motion carried unanimously.*

NEW BUSINESS

7. Consideration of FY15-16 Franklin Transit Budget

(BAI 03-26-15-7)

Ms. Henry presented a PowerPoint required by the City Of Franklin. This presentation details the upcoming year's budget, and all capital requirements. Many expenses have been reduced, with an increase in salaries, benefits, insurance, and maintenance. Two vehicles are to be replaced, with security features being added to the Fleet Facility. Chairman Preston Elliott called for acceptance of the budget. *Mr. Dale Thomas motioned, Ms. Pearl Bransford seconded the motion. Motion carried unanimously.*

8. Consideration of Updated DBE Policy

(BAI 03-26-15-8)

Ms. Henry presented for the updated DBE policy. The current policy was approved in 2005, with amendments to update the DBE goal every three years. There have been updates to Federal Transit Administration laws, which require a change in Franklin Transit's DBE policy. Chairman Preston Elliott called for acceptance of the DBE policy. *Mr. Bob Horner motioned, Mr. Dale Thomas seconded the motion. Motion carried unanimously.*

OTHER BUSINESS

9. Cool Springs Study Update

Ms. Thorne informed the Authority of the upcoming Public Meeting to be held on April 28, 2015. Time and location have yet to be determined, but will be announced once finalized.

10. Executive Director's Report

Ms. Henry passed out the results of the Holly Trolley survey that was sent out earlier this year. In addition, the TMA Group and Franklin Transit website has been updated to be mobile responsive.

11. Adjourn

Preston Elliott, Chairman