

**FRANKLIN TRANSIT AUTHORITY  
MINUTES OF BOARD MEETING  
Thursday, February 20, 2014 – 3:30 pm**

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The Franklin Transit Authority met on Thursday, February 20, 2014 at 3:30 pm  
708 Columbia Ave. Franklin, TN

**Members present**

Preston Elliott, Chair  
Pearl Bransford  
Nancy Williams  
Dale Thomas  
Bob Horner  
Nancy Fletcher-Blume

**Others Present**

Debbie Henry, The TMA Group  
Kelly Bair, The TMA Group  
Laing McCullough, The TMA Group  
Stanton Higgs, The TMA Group  
Diane Thorne, The TMA Group  
Kristin Corn, City of Franklin

1. Call to Order

Chairman Elliott called the meeting to order.

2. Roll Call/Confirm Quorum

Chairman Elliott confirmed that there was a quorum.

3. Public Comments

*This portion of the agenda is for members of the public to directly address the FTA on any items not on the agenda and within the jurisdiction of the Authority. Comments are limited to three minutes per speaker. The Authority will hear all communication but will not take any action on items that are not on the Agenda.*

**CONSENT CALENDAR**

4. Minutes of January 16, 2014 Regular Meeting Minutes (ITEM #4)  
*Chairman Elliott called to approve the minutes of the January 16, 2014 regular meeting; Ms. Nancy Williams motioned, Mr. Dale Thomas seconded the motion. Motion carried unanimously.*

**OLD BUSINESS**

5. Year-to-Date Financial Statement and Summary (ITEM #5)

Ms. Henry presented the year to date December 31, 2013 financial statements to the Authority, noting that FY14 is on target, but in December there was holiday pay and overtime. There has been an update to the chart of accounts to follow the Uniform System of Accounts. Ms. Bair informed the Authority of grants that have yet to be billed, which will increase revenues. Chairman Preston Elliott called for acceptance of the financial report. *Mr. Dale Thomas motioned, Ms. Pearl Bransford seconded the motion. Motion carried unanimously.*

6. Transit Report (ITEM #6)

Ms. Henry reported the ridership. Fare Box Revenues continues to rise with ridership. Ms. Henry also informed the Authority TODD is almost at capacity, with workforce trips making up 65% of TODD ridership. Discussion by the Authority was had on efficiency of TODD vs. Fixed Route. Mr. Higgs said with changes coming to the Franklin Transit Authority routes, Fixed Route would

be more efficient. Chairman Preston Elliott called for acceptance of the transit report. *Mr. Dale Thomas motioned, Ms. Pearl Bransford seconded the motion. Motion carried unanimously.*

## **NEW BUSINESS**

### 7. Consideration of Approval of Consolidated Human Services Transportation (BAI 02-20-14-7)

Plan Funding between Franklin Transit Authority and Nashville MTA for FY 2014

Ms. Henry informed the Authority of a grant awarded for Enhanced Mobility of Seniors and Individuals with Disabilities funds. These are former New Freedom Funds. Chairman Preston Elliott called for acceptance of the contract. *Mr. Dale Thomas motioned, Mr. Pearl Bransford seconded the motion. Motion carried unanimously.*

## **OTHER BUSINESS**

### 8. Report of Executive Director

a. Multimodal Transportation Network Study- Cool Springs Area: There were 3 bidders that responded, and packages have gone out to the selection committee. The committee has until March 7 to review.

b. City of Franklin Comprehensive Transportation Plan for 2040- The TMA Group staff have been asked for input, and will be working with City staff.

c. In March meeting, FY 2015 budget will be presented for approval

### 9. Transit Contract Discussion

Ms. Corn informed the Authority that City staff, in the engineering and planning department, is working to get the Transit RFP finalized and published.

### 10. Adjourn

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Preston Elliott, Chairman